

# Greenwich Community Association

## General Meeting

Held at Greenwich Memorial Community Hall, Greenwich Road

7 May 2014

### Minutes of Meeting

The meeting opened at 7:30pm

Present: As per the attendance book

#### 1) Welcome

Vice President John May chaired the meeting in Tom Gervay's absence overseas and welcomed all those attending including East Ward Councillors Pam Palmer and David Karpin.

#### 2) Apologies

Apologies were received from Tom and Meg Gervay, Tom and Marilyn Lawson, Penny Mabbutt, Rod Tudge, Mayor David Brooks-Horn (on leave), Liz Gill.

#### 3) Confirmation of Minutes of previous meeting

The minutes of the previous GCA Annual General Meeting held 19 February 2014 were tabled.

**Motion:** The minutes be accepted. Moved by Karen Macalister Hohnen, seconded by Helen Smith and passed.

#### 4) Matters arising from the Minutes

Any matters arising from the minutes were discussed later in the meeting.

#### 5) Correspondence

Rob Hunter, Secretary reported that since the last meeting the GCA has received the following correspondence:

- From Lane Cove Council requesting further detail in relation to the application from GCA for a 2014/15 Financial Assistance Grant in relation to the HUB Survey. The information was subsequently provided to Council.
- From Lane Cove Council in response to GCA's letter requesting details on the emergency management plans for Shell Gore Bay Terminal. The letter notes the DISPLAN is currently being updated, a community Fact Sheet is being prepared and notes the responsibility for marine incidents lies with Sydney Ports.
- From Shell Company of Australia Limited responding to GCA's letter requesting the early release of the EIS technical reports for community review. Shell notes that the documents have been submitted to the Department of Planning

and Infrastructure for their review and that the documents will not be released until finalised with the DP&I. Also that Shell has requested the DP&I that the exhibition period for the EIS is extended beyond the normal 30 days.

Since the last meeting the GCA has sent the following correspondence:

- To Lane Cove Council addressing parking in St Vincent's Road (south of River Road) and Gore Street Greenwich
- To Department of Fair Trading with a Notice of Appointment of a Public Officer
- To Lane Cove Council requesting the early release of EIS Technical Reports for Shell Gore Bay Terminal
- To Lane Cove Council requesting that Council take further steps to improve the cleanliness of Greenwich Point Wharf
- To Lane Cove Council requesting details of the Emergency Management Plans for Shell Gore Bay Terminal
- To Andrew Smith, Country Chair, Shell Australia requesting the early release of the EIS Technical Reports for Shell Gore Bay Terminal.
- To Lane Cove Council requesting that Council complete the repainting of the handrail to Beenke's Bridge between Greenwich and Woolstonecraft. This has now been completed.

#### 6) Treasurer's Report

The Treasurer, Patricia Quealey presented the report:

GCA funds stand at approximately \$17,012. (Approximately as we are in process of being able to do Internet banking rather than receiving monthly statements five weeks after end of month.) This includes \$5263 in the cheque account and a term deposit of \$11,749 that was rolled over for a further four months on 15 March and matures on 15 July. YTD interest from this is \$195 (within the below tax return income range).

The major expenses have been standard ones: printing (\$220), annual registration with Department of Fair Trading (\$52) and payment for PO box (\$107).

For the year to date we have received subscriptions from 83 households amounting to \$845, which is 1/3 of the number of subscriptions at September last year when we had 211 households (most came in first half of year), with subscriptions totalling \$2680 at end of last year. While we have funds for running requirements, the decline in subscriptions needs to be addressed. This year we have more involvement at meetings with less households subscribing.

A subscription slip was included in the recent newsletter as a reminder. Only one has been received from that to date.

#### 7) Report of Subcommittees

- a) Environmental Sustainability Subcommittee - Helen Smith, Convenor

The Convenor's report was presented and is attached at the end of these minutes.

This subcommittee has been in operation for some time. It is currently in a recruitment phase and encourages any members of the GCA who are interested in environmental sustainability to volunteer to join. An application for funding from Lane Cove Council small sustainability grants, which are due in September, is planned possibly in the field of e-waste.

b) Shell Gore Bay Subcommittee – Merri Southwood, Convenor

The Convenor's report was presented and is attached at the end of these minutes.

The next Community Liaison meeting with Shell representatives will be held on Wednesday 14 May 2014 at the Greenwich Senior Citizens Centre at 7:00pm.

The Draft Subcommittee Rules are included in the Convenor's report.

**Motion:** The Draft Rules of the Greenwich Community Association Shell Gore Bay Sub-committee be accepted. Moved by Merri Southwood, seconded by Patricia Quealey and passed. There was one vote against the motion. The rules will be uploaded onto the website.

There was general agreement that Objective 2.2:

*2.2 ensure that regulatory controls are implemented to prohibit the storage of petrol at the terminal*

should be retained in the sub committee's objectives.

Safety management for ships must be complete and up to date for them to maintain insurance cover. Ships are required to have to have current certification by the Australian Maritime Safety Authority to enter Sydney Harbour.

Emergency Plans:

**Motion:** The GCA write again to Lane Cove Council requesting the time frames for the update of the DISPLAN and the issue of the Community Fact Sheet and to Sydney Ports to get further details of the Marine Area Disaster Plan. Moved by Merri Southwood, seconded by Patricia Quealey and passed.

**Motion:** The GCA writes to Lane Cove Council requesting that the Shell Clyde and Gore Bay projects be assessed as one project and that the pipeline is included in the assessment. Also those other councils whose areas the pipeline passes through are made aware of the whole project. Moved by Merri Southwood, seconded by Liz Walton and passed.

c) Greenwich HUB Steering Committee – John May, Convenor

The Convenor's written report is attached at the end of these minutes.

The HUB Information Sessions will be held on Friday 9 May at 7:30pm and Saturday 10 May at 2:00pm in the Greenwich Community Hall. The HUB survey was attached to the last newsletter and returns are requested by the extended date of 23 May 2014.

The relationship with the Senior Citizens Association will be the subject of separate discussions.

d) Transport and Access – Convenor, John Southwood

The subcommittee intends to look at traffic issues around the Greenwich Road/River Road intersection among other things. They will focus on both current and future issues.

e) Newsletter Publication and Delivery – Convenor, Liz Walton

The delivery of the latest issue of the newsletter was delayed due to Easter/Anzac Day weekends and the change of ownership of the printer. The HUB Survey and a subscription form were included.

There was general agreement that the extra cost for the new format newsletter was warranted and that it had a more contemporary look and was more interesting than before. The feedback received has been very positive. The cost may increase with the new ownership of the printing company.

There was a request that the out of date newsletters still on the public notice boards be removed/replaced.

f) Bicycle Subcommittee – Convenor, Rod Tudge

There has been no recent activity of the subcommittee as the Convenor is overseas. Some concerns were expressed that people who had nominated for the subcommittee had received no feedback and were unaware of any progress. It was proposed that the membership of the subcommittee should represent a wide range of views.

**Motion:** At the next GCA Committee meeting to be held on 19 May 2014 that an interim Convenor of the Bicycle Sub Committee be appointed to progress its activities. Moved by Merri Southwood, seconded by Karen Macalister Hohnen and passed.

John May suggested that a focus for the sub committee should be a bicycle path along the Pacific Highway joining Lane Cove to North Sydney.

8) Reports from Representatives on Community Organisations

a) Lane Cove Alliance

No report.

b) Greenwich Library

The Library Committee meets twice per year. Usage of the Library is declining and the community is encouraged to make more use of the facilities to support the Library's relevance and longevity.

c) GMCCA

No report

d) Gore Bay Community Liaison Group

The next public meeting will be held on Wednesday 14 May 2014 at 7:00pm at the Greenwich Senior Citizens Centre 46 Greenwich Road.

9) General Business

a) Lane Cove Plaza Upgrade

The concerns raised by the GCA were communicated to Council through the Lane Cove Alliance. More trees will now be retained but the glass roof has remained unchanged. The work on the upgrade is proceeding.

John May wrote to Council noting that the budgeted expenditure of \$5.1 million was a very large sum especially when compared with the allocation of \$107,000 for bicycle infrastructure.

#### **b) Greenwich Hospital – Closure of Public Rehabilitation Beds**

Holly Allen, a nurse manager from Greenwich Hospital addressed the meeting. She advised that the funding for all the existing 25 public rehabilitation beds at Greenwich would be reallocated by the Health Department to Ryde Hospital at the end of September. The average age of the current public rehabilitation patients at Greenwich is 75 and 85% of them come from the North Shore. The concern is that access to Ryde Hospital for patients' relatives and friends will be much more difficult than to Greenwich. Greenwich Hospital, operated by HammondCare, has a long-standing and continuing commitment to caring for public rehabilitation patients.

The nurses from Greenwich are seeking support from the community to persuade the Department to reverse the decision and retain the public rehabilitation beds at Greenwich. They have drawn up a petition to the Government and are seeking to get as many signatures as possible. They need 10,000 to have the matter debated in Parliament. They are speaking in public forums, holding meetings with politicians and are writing letters in support of their campaign.

Pam Palmer agreed to set up a table at the Greenwich shops over the weekend to get signatures on the petition and spread the word.

It was agreed that the GCA would write letters to the local member Anthony Roberts and other politicians in support of the nurses' campaign.

#### **10) Councillor's Reports**

##### **a) Councillor David Karpin**

Council has written to Vitol the new owner of Shell's downstream assets. Vitol has said that they will continue with business as usual with the same individuals being involved. Foreign Investment Review Board approval for the sale has been granted and when Vitol takes control they have undertaken to meet with Council representatives.

Current Council projects include the Lane Cove Plaza Upgrade, Blackman Park, 266 Longueville Road aged housing facility, the Aquatic Centre upgrade, the Little Street Development (carpark, community facilities, bridge to the Aquatic Centre) and planning of the Country Club upgrade.

The Greenwich Library usage has eroded and there is a need to encourage locals to use it. In comparison Lane Cove Library has the highest lending ratio in the State.

Kingslangley Road widening for school drop off/pick up and parking is completed. The traffic signals at the Birdwood Avenue/Longueville Road intersection will be completed by the end of the year.

Traffic is an ever-increasing issue in Greenwich and elsewhere. Councillor Karpin is a member of Council's traffic committee.

##### **b) Councillor Pam Palmer**

The budget will be discussed at the next Council meeting. The RMS has ceased to fund bicycle infrastructure. The pathway from the Sailing Club carpark to the Baths will start shortly. The development proposal for Northwood shops is not proceeding.

Council is currently looking a future high-rise development adjacent to St Leonards Station.

11) Close

The meeting closed at 9:40pm

DRAFT

# Attachments

## Subcommittee Reports:

Environmental Sustainability Subcommittee  
Shell Gore Bay Subcommittee (Report and Draft Rules)  
Greenwich HUB Steering Committee

Environmental Sustainability Subcommittee – Convenor Helen Smith

### Background:

The ESS was established back in 2009, and therefore has an existing set of rules governing its operations.

For the record, the purpose of the ESS is to:

- Increase awareness in the community of practical and enjoyable ways to support environmentally sustainability at the individual and household level
- Promote sustainability
- Progress sustainability opportunities relevant to the community
- Identify projects, through community consultation, in which members of the community will be interested in participating.
- Develop and implement projects that are consistent with the objects and rules of the Greenwich Community Association (GCA)

The ESS has had significant past success with a Solar Expo in 2011 and the Greenwich BagShare project that is operating very successfully at the village shops. These were both funded from the Lane Cove Council's Sustainability Small Grants program.

### Current status:

We are currently in a recruitment phase. We are looking for people to join the committee.

### Going forward:

Potential projects we think might work in Greenwich could be on recycling or collection of e-waste. Subject to finding a suitable project, we would anticipate putting in for a further grant from Council when the next round of grant applications opens in September this year.

## Shell Gore Bay Subcommittee – Merri Southwood, Convenor

### Background

- In October 2012 Shell Refining ceased its refinery activity at Clyde. This meant that crude oil was no longer required to be pumped from Gore Bay Terminal to Clyde. The main product transferring from Gore Bay to Clyde is now petrol. The EPA licence that regulates the terminal operations permits handling, storage and transfer of all petroleum products so no approvals from the EPA were required for the changed operations.
- Shell has lodged with the Department of Planning two applications/foreshadowed applications for State Significant Development (SSD) approval for works at both Clyde (SSD-5147) and Gore Bay (SSD-5148).
- There has been no application lodged in respect of the pipeline that carries product from Gore Bay to Clyde.
- Royal Dutch Shell has announced that it has entered into an agreement to sell its total shareholding in the company that operates its downstream operations in Australia (excl aviation fuel) to Vitol (in consortium with Abu Dhabi Investment Council). This proposal is currently before FIRB and ACCC. If the proposal is approved the Vitol transaction will include Gore Bay Terminal, Clyde and the pipeline.

### Current Status of SSD Applications:

#### Clyde (SSD-5148)

- Shell lodged with the Dept of Planning its DA and EIS for the Clyde SSD 19 November 2013.
- This application relates to change of use of the site and significant capital works related to reconfiguration of the site.
- GCA lodged an objection to this application on the grounds that the Clyde SSD and the Gore Bay SSD should be assessed together as the two SSDs form a single project.
- The closing date for submissions was 23 December 2013.
- Shell is now responding to submissions.
- Given that there were in excess of 30 objections to the SSD, it is likely that the application will be assessed by the Planning Assessment Commission but to date there has been no indication when or if this will occur.

#### Gore Bay (SSD-5147)

- Shell lodged a Scoping Report for this project on 25 January 2012.
- The project relates to tank modifications, removal of redundant tanks, and installation and upgrade of automatic control systems - it does not include an application for approval for the product change at the terminal.

- The Director General of Planning issued his requirements in terms of the EIS to support Shell's application on 16 March 2012. It is understood that Shell has lodged its draft EIS with Planning and the draft has been circulated to relevant authorities for comment. Lane Cove Council has confirmed that it received a draft for comment on 20 March 2014 with response required by 4 April 2014.
- There is no indication yet as to the date on which the EIS will go on public exhibition.
- It is the usual practice for Planning to allow for a 30 day exhibition/submission period in respect of an EIS. Given the complexity of detail in the EIS, Lane Cove Council has sought an extension of this time frame but there has been no commitment from the Department of Planning that this will be granted.
- GCA requested on 28 March 2014 that Shell grant access to the draft EIS documentation in advance of the EIS exhibition in order to be better prepared to respond to the EIS when exhibited (copy provided at the meeting).
- Shell responded 17 April 2014 (copy provided at the meeting) that it will not grant access to draft documentation. Shell advised that it has advocated to Planning for an extended exhibition period but that the final decision is in the hands of Planning.
- Lane Cove Council has advised separately that it sought permission from Planning to release the draft but that Planning had not agreed to this proposal.

#### Proposed Acquisition of Shell Shareholding by Vitol

- At its meeting on 22 April 2014 Lane Cove Council considered a motion in respect of the Vitol acquisition. Merri Southwood addressed Council as Convenor of the GCA Shell Gore Bay Sub-committee.
- Council resolved unanimously as follows:
  - *A meeting with the new operators of the Shell terminal, Vitol, to discuss their future plans for the Gore Bay site and existing commitments made by Shell to ensure the health and safety of the community and the environment; and*
  - *A community meeting and invite Vitol representatives to state publically their position in relation to these issues.*

#### Emergency Management Gore Bay

- It was noted at recent Shell Community Liaison meetings that the Emergency Management Plan for Greenwich was not accessible and appeared to be out of date.
- GCA wrote to Lane Cove Council in respect of this on 28 March 2014.
- Council responded 14 April 2014 - copies provided at the meeting.

#### Rules of Greenwich Community Association Shell Gore Bay Sub-committee

- At the GCA AGM held on 19 February 2014 the following motion was passed:

- o *Motion: To form a Subcommittee to explore the issues related to the operations of Shell at Gore Bay with the Terms of Reference to be determined by the new Committee. Proposed Tom Gervay, seconded Ian Mellor and passed.*
- At the meeting of the GCA Executive on 23 March 2014 it was resolved to form the Greenwich Community Association Shell Gore Bay Sub-committee as follows:
  - o The subcommittee should have a wider view than just the impending EIS. Merri Southwood is the Convenor.
  - o The draft rules for the sub-committee were circulated for approval by the meeting.
  - o Upon approval of the rules, community members will be invited to nominate for the sub-committee and will be appointed in accordance with the rules.

The terms of reference for the sub-committee will then be determined and submitted for approval by the GCA Executive.

DRAFT

## **Greenwich Community Association Shell Gore Bay Sub-Committee Rules**

### **1.0 Name**

The name of the sub-committee shall be Greenwich Community Association Shell Gore Bay Sub-Committee (“the SGBS”)

### **2.0 Objectives of the Shell Gore Bay Sub-Committee**

The objectives of the SGBS are to gather information, develop policies and make recommendations to the GCA consistent with the objects and rules of the Greenwich Community Association (“GCA”) to:

- 2.1 ensure that the operation of the Shell Gore Bay Terminal (which includes activities conducted on waterways adjacent to the terminal and infrastructure outside the boundaries of the terminal) is conducted and regulated by relevant authorities consistent with world’s best practice to ensure health and safety of the community and the environment of Greenwich and adjacent areas
- 2.2 ensure that regulatory controls are implemented to prohibit the storage of petrol at the terminal
- 2.3 engage with the owners of the real estate on which the terminal is located (‘terminal site’) and with relevant authorities to ensure that future development of the terminal site is compatible with the infrastructure limitations, character and amenity of the suburb of Greenwich
- 2.4 seek advice from experts and other persons or authorities in order to implement its objectives
- 2.5 consult with members of the Greenwich community and other communities adjacent to or impacted by the operation of the Gore Bay Terminal in order to implement its objectives.

### **3.0 Membership of the Shell Gore Bay Sub-Committee**

3.1 All members of the SGBS shall be financial members of the GCA.

3.2 The SGBS will comprise a minimum of 6 members and a maximum of 10 members being:

- Chairperson who shall be a member of the GCA Executive Committee appointed by the GCA at the Annual General Meeting of the GCA
- Deputy Chairperson
- Secretary
- Seven committee members

3.3 The GCA Executive Committee will call for nominations of members of the SGBS as follows:

- In respect of the appointment of inaugural members, through the GCA website and other methods of communication nominated by the GCA Executive Committee

- Thereafter, in its notice of the Annual General Meeting of the GCA
- 3.4 The members of the SGBS will be appointed by the GCA Executive Committee in accordance with Rule 20(1) of the Rules of the GCA at the meeting of the GCA Executive Committee subsequent to the Annual General Meeting of the GCA
- 3.5 The Deputy Chairperson and Secretary of the SGBS will be appointed at the meeting of the SGBS subsequent to the appointment of members in accordance with Rule 3.4 above
- 3.6 In the event of the resignation of the Chairperson from the SGBS or from the GCA Executive Committee, the GCA Executive Committee will appoint a new Chairperson who shall be a GCA Executive Committee member.
- 3.6 In the event of a vacancy on the SGBS (other than that of the Chairperson), the GCA Executive Committee will appoint a new member acceptable to the other members of the SGBS.
- 4.0 Conduct of SGBS Business**
- 4.1 The SGBS will be accountable to the GCA, reporting at each general meeting of the GCA and providing a formal written report at the Annual General Meeting of the GCA.
- 4.2 Any monies raised in connection with or related to the activities of the SGBS will be managed by the Treasurer of the GCA on behalf of the SGBS.
- 4.3 The Treasurer of the GCA may establish a separate banking account for funds held in connection with SGBS activities if so authorised by the GCA Executive Committee.
- 4.4 The expenditure of funds by or on behalf of the SGBS must be approved in advance by the GCA Executive Committee.
- 4.5 The Chairperson or their delegate will attend GCA Executive Committee meetings.
- 4.6 All written communication of a formal nature intended for distribution by or on behalf of the SGBS will be submitted to the GCA Executive Committee for prior approval.
- 4.7 All written communication of an administrative nature or seeking information from a third party shall be copied to the President of the GCA and tabled by the Chairperson at or prior to the subsequent GCA Executive Committee meeting.
- 4.7 The GCA web site will include material relating to SGBS activities.
- 4.8 The SGBS may include in GCA Newsletters information relevant to its activities.
- 4.9 The SGBS may seek and accept advice from persons or organisations that may assist the SGBS to fulfil its objectives.

## Greenwich HUB Steering Committee – John May, Convenor

### Members:

Tom Gervay, Libby Hunter, Christine Lopacinski, Pam Palmer, John Southwood, Liz Walton

### Objectives:

- Develop links with Waverton HUB and investigate the way it was formed and operates
- Prepare a survey that will indicate the level of interest in a possible Greenwich HUB and what activities and services are needed in Greenwich
- Identify potential members of an Establishment Group who would bring the HUB into being and plan, organise and run ongoing activities and services if the project was to proceed
- Involve Lane Cove Council

### Activities:

- Links with Waverton HUB established
- Survey modelled on the Waverton HUB survey prepared and reviewed by Lane Cove Council officers
- Survey distributed with May newsletter and available on-line
- Two information sessions organised to explain the operation of a HUB and to get an indication of interest

### Next Steps:

- Analyse the results of the survey to determine level of interest in participating in a Greenwich HUB and what types of activities and services are desired
- Decide whether to proceed with the project.